



## EXHIBITOR ORDER FORM

**FOR PLANNING PURPOSES ONLY – THIS IS SUBJECT TO CHANGE**

<b>COMPANY NAME:</b>	<b>SHOW NAME:</b>			
<b>BILLING NAME:</b>	<b>EXHIBIT DATES:</b>			
	<b>BOOTH NUMBER:</b>			
<b>BILLING ADDRESS:</b>	<b>CITY, STATE &amp; ZIP:</b>			
<b>CONTACT NAME:</b>	<b>TELEPHONE #:</b>			
<b>EMAIL ADDRESS:</b>	<b>FAX #:</b>			
<b>CC # :</b>	<b>EXPIRATION DATE:</b>			
<b>SET UP DATE:</b>	<b>SET UP TIME:</b>			
<b>BREAKDOWN DATE:</b>	<b>BREAKDOWN TIME:</b>			
<b>HIGH SPEED INTERNET ACCESS</b>	<b>DAILY RATE</b>	<b>QTY</b>	<b>DAYS</b>	<b>TOTAL</b>
<b>WIRELESS INTERNET ACCESS</b>	\$100 PER DAY			
<b>WIRED HIGH SPEED INTERNET ACCESS</b>	\$150 PER DAY			
<b>ELECTRICAL</b>	<b>DAILY RATE</b>	<b>QTY</b>	<b>DAYS</b>	<b>TOTAL</b>
<b>110 VOLT / 10 AMP STANDARD OUTLET (ONE PLUG-IN)</b>	\$75 PER DAY			
<b>220 VOLT / 20 AMP STANDARD OUTLET (ONE PLUG-IN)</b>	\$150 PER DAY			

Electrical service requests must be received by the Catering Department at least (14) days prior to your conference. Order form must be completed in its entirety and accompanied by a check or credit card number to become final. **Note:** We cannot guarantee service on late requests. There will be (without exception), a \$50.00 service charge on all late requests, in addition to normal charges. Day of show requests will be charged at an additional \$100.00 for service.

**Special Notice: (Limited Supplies – First Come, First Serve)**

- Any power requirements other than those specified on this sheet, must be discussed with your Catering Manager
- The Hotel is not responsible for damage to equipment due to variations in voltage caused by public service
- The Hotel will not hook up improperly wired equipment
- All metal raceways, metal lighting fixtures, metal housings of electrical powered equipment shall be grounded
- Flexible cords and cables less than #14 gauge wire shall not be permitted
- The use of lamp cord, cube taps or similar devices is not permitted
- No spring type-clamp spot fixtures or holders will be allowed. Only fixtures of screw-in type clamps will be allowed with #14-3 wire S.J. cord

**Return to:** Myrtle Beach Marriott Resort at Grande Dunes  
 Catering Department  
 8400 Costa Verde Drive  
 Myrtle Beach, SC 29572  
 Fax (843) 692-3700 – wweldon@marriottsales.com  
 Attention: Wil Weldon

All shipments should be addressed as follows:  
 Myrtle Beach Marriott Resort at Grande Dunes  
 8400 Costa Verde Drive  
 Myrtle Beach, SC 29572  
 Attention: Catering Department  
 Hold For: Receiver's Name/Group Name

<b>Estimated Shipping and Receiving Charges</b>			
1-25#	\$7.00	\$5.00	\$5.00
26-50#	\$15.00	\$10.00	\$10.00
51# and over	\$25.00 & up	\$15.00 & up	\$15.00 & up
Display Cases	\$35.00	\$20.00	\$20.00
Pallets ½ under 36"	\$100.00	\$75.00	\$75.00
Pallets Full	\$150.00	\$100.00	\$100.00

**Crates under 150#**  
**Crates over 151#**

**\$100.00**  
**#150.00**

**\$75.00**  
**\$100.00**

**\$75.00**  
**\$100.00**