

TENTATIVE AGENDA – subject to change/adjustment – Updated October 20, 2009

WELCOME

NOVEMBER 17-20, 2009

South Carolina Association of Governmental Purchasing Officials Annual Professional Development Forum

****Members are encouraged to arrive early for sessions. Sessions that have reached room capacity will be closed****

SCAGPO: OUR BRIDGE TO PROFESSIONAL SUCCESS!



Business Casual Attire for all sessions

Semi Formal Attire for the Banquet

PRE-FORUM EVENTS

Time	Location	Session/Workshop	Presenter
7:30 am Registration 8:00 am Tee Time	Eagle's Pointe Golf Course	Golf Tournament	Elizabeth Smith, Chair, Sam Hanvey, CPPB, Co-Chair,
3:00 pm-5:00 pm	Captain Jack Stoney	Board Meeting	Board Members, Committee Chairs, Candidates, Open to all members
1:00 pm-5:00 pm	Carolina Room	Program and Conference Working Meeting	Program and Conference Committees
6:00 pm – 9:00 pm	Hilton Head Bowling Center	Bowling Tournament	Angelia Jackson, Chair

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WEDNESDAY, NOVEMBER 18, 2009

Time	Location	Session/Workshop	Presenter
8:00 am - 5:00 pm	Lobby	Member Registration	Conference Committee
9:00 am-9:50 am	Captain Jack Stoney	First Timer's Orientation Partner Program	President, Board Members, Committee Chairs, All Candidates
10:00 am-10:50 am	Bayley's Baroney	Concurrent Session – The A, B, C's of the RFP process.	Daniel Covey, Materials Management Office
10:00 am-10:50 am	Lord's Proprietors	Concurrent Session – Prison Industries – Services – Furniture, Re-upholstering, etc.	Phil Burckhalter, SC Department of Corrections, Prison Industries
10:00 am-10:50 am	Leamington ABC	Concurrent Session – Round Table Discussions	Georgia Gillens, CPPB, CPM, ASCPM, Materials Management Office John Hamer, CPPB, Berkeley County Sam Hanvey, Jr. CPPB, Information Technology Management Office Joe Tommie, Jr., CPPO, Pickens County School District Venis Manigo, University of SC
11:00 am-12:30 pm		Lunch on Your Own / Free Time	
12:00 noon – 5:00 pm	Leamington Foyer	Vendor Registration	Conference Committee
12:30 pm-12:50 pm	Sabal Palm Ballroom	Welcome / Introduction to Board, Announcements	President, Rochelle Daniels, CPPB
12:50: pm – 1:50 pm	Sabal Palm Ballroom	Opening General Session Workin' and Lovin' It	Jeff Flanders & Gertrood the Duck
1:50 pm - 2:50 pm (10 minute break at the hour)	Sabal Palm Ballroom	Opening General Session Preference Updates	Keith McCook, MMO
3:00 pm-4:00 pm	Sabal Palm Ballroom	Business Meeting Acknowledgement of Veterans and Soldiers	All Members, Voting on 2010 Officers, Reports, Committee Members recognition by Committee Chairs
4:00 pm-7:00 pm	Leamington Grand Ballroom	SCAGPO/Vendor Networking Session Announcement of 2010 Officers	Vendors, Members and Registered Guests
7:30 pm – 11:30	Leamington ABC	Entertainment – Woody Windham, DJ –	Vendors, Members and Registered Guests

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pm		Radio Personality Hors d'oeuvres	
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THURSDAY, NOVEMBER 19, 2009

Time	Location	Session/Workshop	Presenter
8:00 am - 5:00 pm	Lobby	Member Registration	Conference Committee
9:00 am-9:50 am	Sabal Palm	GENERAL SESSION Professionalism is for Everyone	Eddie Nelson, M.A., CPPB, Director of Purchasing, Fairfield County School District
9:50 am-10:00 am		Break	
10:00 am-10:50 am	Sabal Palm	GENERAL SESSION The Times, They are a' Changin	Dr. Iwana Guess Ridgill, Ph. D, B.A., M. Ed., Midlands Technical College
10:50 am-11:00 am		Break	
11:00 am-11:50 am	Captain Jack Stoney	Concurrent Session – How to Do Business with State Government **VENDORS**	John Stevens, CPPB, CPM, Materials Management Office
11:00 am-11:50 am	Bayley's Baroney	Concurrent Session - Audit's – Common Types of Audit Findings and How to Avoid Them	Jimmy Aycock, Materials Management Office
11:00 am-11:50 am	Lords Proprietors	Concurrent Session – To be determined	To be determined
11:00 am-11:50 am	Sabal Palm Ballroom	Concurrent Session – Illegal Immigration Law Compliance, Employee Classification **VENDORS AND MEMBERS**	Tom Sheaffer, IRS; Keith McCook, MMO
12:00 noon-1:30 pm	Basshead Deck	Networking Luncheon	Guest Speaker – Kenneth B. Koester, CPPO, C.P.M., A.P.P, Vice President, NIGP
1:40 pm - 2:30 pm	Captain Jack Stoney	Concurrent Session – Bonding (Bid, Performance, Payment) the what's and why's	Keith McCook
1:40 pm-2:30 pm	Bayley's Baroney	Concurrent Session - Determinations, What is needed and why	Jimmy Aycock, Materials Management Office
	Lords Proprietors	Concurrent Session – Small Business	Tom Sheaffer, IRS

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1:40 pm-2:30 pm		Tax Credits **VENDORS AND MEMBERS**	
2:30 pm-5:30 pm	Leamington Grand Ballroom	SCAGPO/Vendor Networking Session	All members will be interacting with the vendors.
5:30 pm – 6:30 pm	Leamington Grand Ballroom	Gift Drawing	Conference Committee
7:00 pm-9:00 pm	Sabal Palm Ballroom	Awards Banquet Dressy Business	Kenneth B. Koester CPPO, C.P.M., A.P.P, Vice President, NIGP – Swearing in of new Officers, Members, paying guests and vendors

FRIDAY, NOVEMBER 20, 2009

Time	Location	Session/Workshop	Presenter
7:30 am-9:00 am	To be determined	Networking Breakfast, Turn in evaluations, name tags, etc. 2009 Committee Sign-up	Conference Committee
8:00 am – 5:00 pm	To be determined	NIGP Class Effective Management of Construction Contracts	Darin L. Matthews, CPPO, C.P.M., Chief Procurement Officer METRO, Portland Oregon Norma Hall, CPPO, CPPB, CPM, Materials Management Office
9:10 am-10:30 am	Sabal Palm Ballroom	General Session Polishing your Professional Apple	Priscilla W. White
10:40 am -11:30 am	Sabal Palm Ballroom	Closing General Session Updates	Voight Shealy, MMO Mike Spicer, ITMO
11:30 am-12:00 noon	Sabal Palm Ballroom	Gift Drawing Close Out	Conference Committee