

WELCOME

NOVEMBER 18-21, 2008

South Carolina Association of Governmental Purchasing Officials Conference

**30TH ANNIVERSARY
PROCUREMENT PROFESSIONALS
PEARLS OF THE INDUSTRY**

****Members are encouraged to arrive early for sessions
Sessions that have reached room capacity will be closed****

**Business Casual Attire for all Sessions
Dressy Business for the Banquet**

TUESDAY

Time	Session / Workshop	Presenter / Coordinator	Hours
8:00 am–1:00 pm	Golf Tournament	Chair: Donna Potts Co-Chairs: Janice Bell, Sam Hanvey, Dave Thomas	
9:00 am–Until	Silent Auction Set Up	Certification Committee	
2:00 pm–4:00 pm	Board Meeting	Board Members, Committee Chairs Open to all members	2.0
1:00 pm–5:00 pm	Program and Conference Working Meeting	Program and Conference Committees	
5:00 pm – 8:00 pm	Bowling Tournament	Angelia Sumpter	
7:00 pm–10:00 pm	Hosted Reception	Fortran Communications	
			2.0

WEDNESDAY

Time	Session/Workshop	Presenter	Hours
8:00 am-5:00 pm	Conference Registration	Conference Committee	
8:30 am – 6:00 pm	Silent Auction	Certification Committee	
9:00 am-12:00 pm	Governors Office Executive Networking Session	Margaret Woodson	3.0
9:00 am-9:50 am	First Timer's Orientation	President, Board Members, Committee Chairs	.50
10:00 am-10:50 am	Concurrent Session - Maximizing Agency Rebates	Clarissa Adams, Assistant Comptroller General Comptroller General's Office	.50
10:00 am-10:50 am	Concurrent Session – Complex Bids/RFP's	Rosalind Giddens Medical University of South Carolina	.50
10:00 am-10:50 am	Concurrent Session – “Decision-Making Attributes for Pros”	Judge Beau Patterson Please Rise, Speaker, Trainer and Coach	.50
11:00 am-12:30 pm	Lunch on Your Own / Free Time		
12:30 pm-12:45 pm	Welcome / Introduction to Board, Conference and Program Committees	Pres: Wendy Williams, CPPO, C.P.M. VP/Program: Rochelle Daniels, CPPB Conference: Melissa Thurstin, CPM Sponsorship Chair: Tony Ellis	
12:45 pm-2:45 pm	General Session Mock RFP Process, From Solicitation to Intent to Award to Protest to Award	Materials Management Office Information Technology Office Keith McCook	2.0
3:00 pm-4:00 pm	Business Meeting Salute to Veterans	All Members, Voting on 2009 Officers, Reports, Committee Members recognition by Committee Chairs	1.0
4:00 pm-7:00 pm	SCAGPO/Vendor Networking Session Announcement of 2009 Officers	Vendors, Members and Registered Guests Light Hors d'oeuvres	3.0
7:00 pm–12:00 am	Entertainment / Time to Network (DJ to be announced) Light Hors d'oeuvres	Vendors, Members and Registered Guests	5.0
			16.0

THURSDAY

Time	Session/Workshop	Presenter	
8:00 am-5:00 pm	Member Registration	Conference Committee	
8:30 am – 3:00 pm	Silent Auction (3:30 Drawing – Must be present to win)	Certification Committee	
9:00 am-9:50 am	GENERAL SESSION Leadership	Dr. Marshall White President, Midlands Technical College	.50
9:50 am-10:00 am	Break		
10:00 am-10:50 am	GENERAL SESSION “Judging Your Ethical Compass”	Judge Beau Patterson	.50
10:50 am-11:00 am	Break		
11:00 am-11:50 am	Concurrent Session – Responsiveness: When must bids be rejected?	Keith McCook	.50
11:00 am-11:50 am	Concurrent Session - Retirement, Social Security, Deferred Comp	To be determined	.50
11:00 am-11:50 am	Concurrent Session - Surplus Property Updates	Tom Hornsby	.50
11:00 am-11:50 am	How to Do Business with State Government **VENDORS**	John Stevens, Materials Management Office South Carolina Business One Stop	.50
12:00 noon-1:30 pm	Awards Luncheon	Entertainment and Vendor Recognition	1.5
1:40 pm-2:30 pm	Round Table Discussion	MMO, ITMO, Judge Patterson, Deferred Comp, Retirement, Social Security	.50
1:40 pm-2:30 pm	Concurrent Session - Bank of America – Procurement Card	Tracey M. Wopperer VP, Sr. Account Manager	.50
1:40 pm-2:30 pm	Concurrent Session – Developing a how to do business guide for your procurement office	Margaret Woodson Director Governor's Office of Small & Minority Bus. Assistance	.50
2:30 pm-5:30 pm	SCAGPO/Vendor Networking Session	All members will be interacting with the vendors.	3.0
7:00 pm-9:00 pm	Special Awards / Banquet Dressy Business	Members, paying guests and vendors	2.0
			11.00

FRIDAY

Time	Session/Workshop	Presenter	Hours
8:00 am–9:00 am	Networking Breakfast		1.0
8:30 am-9:00 am	Turn in evaluations, name tags, etc. 2009 Committee Sign-up	Conference Committee	
9:10 am-10:30 am	General Session	Glenda Cannon Doles Motivational – Invest in Yourself	1.20
10:40 am–11:30 am	General Session Updates	Voight Shealy, Materials Management Office Mike Spicer, Information Technology Management Office OSE	.50
11:30 am-12:00 noon	Gift Drawing Close Out	Conference Committee	
			2.70

TOTAL HOURS = 31.70

Any session topic and/or presenter changes will be announced at the beginning of the conference.